

**BOARD OF EDUCATION
Millburn C.C. School District 24**

**REGULAR MEETING
Oct. 23, 2007**

BOARD MEMBERS PRESENT

Robert Buehler
Kenneth Dewitt
Stacy Freeman
Thomas Heinrich
Therese Schmidt
Chris Stream

ADMINISTRATION PRESENT

James Menzer, Superintendent
Elizabeth Keefe, Special Ed. Director
Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Jason Lind, Principal
Jake Jorgenson, Principal

COMPTROLLER

Gary White

VISITORS

Lawrence Beake
Kim Dodd
Sandy Jacobs
Terri Clay
Pat Cunningham
Tim Cunningham

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

The Regular Meeting of the Board of Education of Millburn C.C. School District 24, Lake County, Illinois, held at Millburn School, was called to order at 7:01 p.m. by President Kenneth Dewitt.

Roll call was dispensed with because it had been taken prior to the start of the meeting with the following Board Members in attendance: Robert Buehler, Kenneth Dewitt, Stacy Freeman, Thomas Heinrich, Therese Schmidt and Chris Stream. Shawn Lahr was absent.

APPROVAL OF MINUTES -- A motion was made by Robert Buehler and seconded by Chris Stream to approve the Minutes of the Public Hearing for Budget and the Regular Meeting of Sept. 17, 2007. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Shawn Lahr. The motion passed.

TREASURER'S REPORT -- Roger Manderscheid reported that the second major installment of property tax revenue was received in September, which improved the cash flow. About \$2.5 million was moved into Certificates of Deposit, which increases the total amount invested to \$4.65 million. The Transportation Fund is showing a negative balance while the district awaits a \$500,000 reimbursement payment from the state. It is still expected that Tax Anticipation Warrants will be needed by February or March. A motion was made by Stacy Freeman and seconded by Therese Schmidt to approve the Treasurer's Report. On a roll call vote, the following Board Members voted Aye: Stacy Freeman, Chris Stream, Kenneth Dewitt, Robert Buehler, Therese Schmidt and Thomas Heinrich. Nays: none. Absent: Shawn Lahr. The motion passed.

SEPTEMBER BILLS -- A motion was made by Stacy Freeman and seconded by Chris Stream to approve payment of the September bills. On a roll call vote, the following Board Members voted Aye: Chris Stream, Kenneth Dewitt, Robert Buehler, Therese Schmidt, Thomas Heinrich and Stacy Freeman. Nays: none. Absent: Shawn Lahr. The motion passed.

EXPENDITURES		10/31/2007	
EDUCATION		BUILDING	
BILLS PAYABLE	\$255,456.21	BILLS PAYABLE	\$78,197.51
PAYROLL	\$651,799.12	PAYROLL	\$42,628.50
MICS	\$0.00		
TOTAL	\$907,255.33	TOTAL	\$120,826.01
TRANSPORTATION		IMRF	
BILLS PAYABLE	\$36,278.55	BILLS PAYABLE	\$0.00
PAYROLL	\$65,247.84	PAYROLL	\$39,180.89
TOTAL	\$101,526.39	TOTAL	\$39,180.89
SITE & CONSTRUCTION		BONDS&INTEREST	
BILLS PAYABLE	\$225.00	BILLS PAYABLE	\$0.00
		TORT	
		PAYROLL	\$4,021.40
		BILLS PAYABLE	\$0.00
		TOTAL	\$4,021.40
		FUNDS TOTAL	\$1,173,035.02

ACTIVITY FUNDS -- Jason Lind and Jake Jorgenson explained that the new Activity Fund format lists every deposit and every check written during the month. It also gives more information about the kinds of activities that are being financed. A motion was made by Robert Buehler and seconded by Therese Schmidt to approve the Activity Funds for Millburn Central and Millburn West. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Robert Buehler, Therese Schmidt, Thomas Heinrich, Stacy Freeman and Chris Stream. Nays: none. Absent: Shawn Lahr. The motion passed.

PUBLIC COMMENT -- Kim Dodd commented on two issues. First, she said she was pleased with the new Power School program in which parents and students can check grades and teacher comments online. She also asked a few questions about busing, in particular about when substitute drivers are used.

Terri Clay said she had sent a letter to Dr. James Menzer asking if a bus stop could be added at a day care center that is within the 1.5-mile walking range.

Kenneth Dewitt said the Board would discuss transportation issues at an upcoming Committee Meeting, including the two issues that were brought up by parents tonight.

Sandy Jacobs said she was at the meeting on behalf of all the middle school math teachers at both schools. She said the teachers wanted to thank the Board for approving expenditures two years in a row for additional math books and supplies. She said the teachers appreciate the support and she believes it is having a positive effect on the math program.

NEW BUSINESS

TAX LEVY RESOLUTIONS FOR 2007-08 -- Dr. James Menzer explained that the Tax Levy proposals will be available for public review for at least 30 days, as required by law. The Board will be asked to approve the levy at the next Regular Board Meeting. A motion was made by Kenneth Dewitt and seconded by Chris Stream to approve the Tax Levy Resolutions for 2007-08. On a roll call vote, the following Board Members voted Aye: Robert Buehler, Therese Schmidt, Thomas Heinrich, Stacy Freeman, Chris Stream and Kenneth Dewitt. Nays: none. Absent: Shawn Lahr. The motion passed.

It was noted that Roger Manderscheid and Gary White exited the meeting at 7:29 p.m.

SNOW REMOVAL CONTRACT -- Beake & Sons Excavating submitted the only bid for snow removal for the 2007-08 season. A motion was made by Stacy Freeman and seconded by Robert Buehler to approve a contract with Beake & Sons. On a roll call vote, the following Board Members voted Aye: Therese Schmidt, Thomas Heinrich, Stacy Freeman, Chris Stream, Kenneth Dewitt and Robert Buehler. Nays: none. Absent: Shawn Lahr. The motion passed.

SUBSTITUTE TEACHER -- A motion was made by Stacy Freeman and seconded by Tom Heinrich to approve Marian Anderson as a Substitute Teacher. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Shawn Lahr. The motion passed.

ADMINISTRATIVE REPORTS

SUPERINTENDENT'S REPORT -- Dr. James Menzer said he recently attended a conference in Galena. Some of the research that was discussed supported programs already in place at Millburn, such as the K-8 grade configuration and the benefits of a school newspaper.

The Cross Country teams did well at the recent state tournament: the girls took 4th place and the boys' team placed 12th.

Dr. Menzer also reported that fifth grade students are continuing to run a school supply store during their lunch and recess times. Students last year started the project and this year's fifth graders are continuing it. Profits will be donated to a charity of the students' choosing.

Other upcoming events include a Campfire Reading Night at Millburn West and a Big Band Concert at Millburn Central.

CURRICULUM DIRECTOR'S REPORT -- Dr. Cheryl Kucera reported that the Community Advisory Committee met last week. Its goal this year will be to review the Parent/Student Handbook, focusing on the areas of discipline, detentions, search and seizure, and students who walk to school.

In addition, the AIM Committee has met, teachers are meeting for Love & Logic training, a study group is reviewing research on homework and grading, and some student focus groups will be meeting next month about expanding the number of special subjects being offered.

TECHNOLOGY DIRECTOR'S REPORT -- Joanne Rathunde said the Technology Department is in the process of deploying 140 new units throughout the schools. The libraries and labs will be getting the new machines, and the equipment currently in the libraries and labs will go into the classrooms, eventually retiring some of the oldest equipment.

Statistics show that the new Power School student information system is being used by a majority of parents and students. Feedback from staff also has been positive.

SPECIAL EDUCATION DIRECTOR'S REPORT -- Elizabeth Keefe reported that the Power School system was helpful in filing recent state reports. The reading specialists have begun using the new curriculum for which they trained in the fall. It is a research-based intervention used with special education students. The goal is to continue to improve Annual Yearly Progress on state testing for the special education students.

PRINCIPALS' REPORT -- Jake Jorgenson reported that the Millburn West sixth grade Outdoor Education trip was successful. Red Ribbon Week activities are under way with a daily theme. The PTO will be sponsoring the annual Book Fair during upcoming Parent/Teacher conferences. The Cougar Campfire Story Night will be Tuesday, featuring special guest readers. Also, the boys basketball season has begun.

Jason Lind said many of the same activities are taking place at Millburn Central. He added that both schools are participating in Attendance Week, a competition with area schools sponsored by the Regional Office of Education. Bingo Night is scheduled Friday at Millburn Central. He also said that each classroom is being asked to observe a moment for reflection after the Pledge of Allegiance each morning in order to comply with a new state law.

There being no further business, the Regular Board Meeting adjourned at 7:50 p.m.

Kenneth Dewitt, President
Board of Education
Millburn C.C. School District 24

ATTEST:

Chris Stream, Secretary
Board of Education
Millburn C.C. School District 24

Date